

# City of Green Bay – Request For Review Form | 2021

Please complete and return this form to the Assessor’s Office. An opinion of value **must be** provided. A full inspection is required for a Request for Review; please call our office to schedule this appointment. Upon completion of the inspection, a review of your assessment will be conducted and you will be notified by mail as to the results of your review.

<b>Please state your opinion of value as of January 1, 2021</b>	\$ _____
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*Please explain why you feel your opinion of value is correct based on the comparably assessed properties you have provided: (Saying that the property taxes are too high is not a valid answer)*

<i>Parcel Number</i>	<i>Property Address</i>
<i>Property Owner Name (s)</i>	<i>Property Owner Address</i>

**Current Assessed Value**

<i>Land</i>	<i>Improvements</i>	<i>Total</i>
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**Sale Data**

<i>Purchase Date</i>	<i>Purchase Price</i>
<i>Financing Type</i> Conventional ( <input type="checkbox"/> ) Assumption ( <input type="checkbox"/> ) Cash ( <input type="checkbox"/> ) Other ( <input type="checkbox"/> )	<i>Buyer Relation to Seller</i>
<i>Items of Personal Property included in sale?</i>	<i>Any unusual circumstances regarding the sale? (purchased from bank, foreclosure, short sale, etc.)</i>

**Improvements and Changes**

Have you improved, remodeled, added to, or changed the property since acquiring? (Please list)

  
  
  

What were the costs of any changes?

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**Comparable Properties (NOT SALES)**

List 3 Comparable Properties, within the City of Green Bay and in close proximity to your property, as well as their Assessed Values: (If you have an appraisal, do not use comparables already mentioned in your appraisal)

<i>Address</i>	<i>Land Value</i>	<i>Improvement Value</i>	<i>Total</i>
<i>Story Height</i>	<i>Square Footage</i>	<i>Year Built</i>	<i>Basement Finish?</i>
<i>Bedrooms</i>	<i>Baths</i>		

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<i>Bedrooms</i>	<i>Baths</i>		

If applicable, Listing for Sale of Subject Property (last 3 years)      Date \_\_\_\_\_ Amount \_\_\_\_\_

If applicable, Recent Appraisal (last 3 years) - Please Provide a Copy      Date \_\_\_\_\_ Amount \_\_\_\_\_

**Please provide the following additional information for Rental Properties**

- Income & Expense Statements for the last 3 years (expenses must be itemized)
- Current Tenant List & Rent Roll

Signed \_\_\_\_\_  
(owner)

Date \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

**Mail or deliver to :**

**Office of the City Assessor  
Re: Request for Review  
100 N Jefferson Street, Rm 102  
Green Bay, WI 54301-5026**