

City of Green Bay

Parks, Recreation & Forestry Department

Athletic League Rules

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Website: <http://greenbaywi.gov/parks>



1 - REGISTRATION

- 1-1 Team eligibility for the Green Bay Athletic Leagues is established by the payment of the fee and completion of team registration form.
- 1-2 All entry fees and all applicable non-resident fees must accompany the completed registration form and be turned in to the Parks, Recreation & Forestry Department, City Hall, Room 510, on or before the established team entry deadline. **MAKE CHECKS PAYABLE TO THE "GREEN BAY PARKS DEPARTMENT"**. No team can be scheduled for any games, practice or league until this obligation has been fulfilled.
- 1-3 All teams have the option of dropping off, faxing or mailing their registration form and fees. If you choose to fax your form, you can either write your credit card information on the fax or call our office with the information.
- 1-4 Teams that include at least 51% residents will be considered a resident team. Resident teams will have "priority" registration over non-resident teams.
- A. Teams sponsored by industrial, business or church establishments located in the corporate city limits of Green Bay which solely consist of residents and/or non-residents who work full-time (35 hours per week) or are church members of the sponsoring establishment are eligible for priority registration.
- 1-5 Teams that are made up of 50% or more non-residents will be considered a non-resident team. Non-resident teams may sign-up during the "open" registration period.
- 1-6 By signing the team registration form, managers verify the addresses listed are correct and all applicable fees have been paid. If found in violation, the individual player(s) and manager will be banned from participating in all Department sponsored leagues for one year. Teams will be allowed to continue league play with all contests being forfeited to opponents. Teams will be dropped from the league if they continue to allow ineligible players to participate or if they make a mockery of remaining games.



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- A. Any individual who plays under an assumed name will be banned from further play in Parks, Recreation and Forestry Department sponsored leagues. Games this individual has played in will be declared forfeit.
- 1-7 Once team registration closes, any team may add additional non-residents to their roster. Non-residents are classified as those people living outside the Green Bay corporate city limits. Non-residents must pay a \$32.00 non-resident fee (plus tax) per sport/season to be eligible. There are no non-resident limits during open registration.
- 1-8 Due to limited facilities available for Green Bay Athletic Leagues, the number of teams that can be accepted is limited. Teams desiring to enter after leagues are full will be placed on a waiting list.

2-TEAM/PLAYER

- 2-1 Players must be 18 years of age or older and not presently enrolled in high school. (Softball exception: high school students must be 18 years old and graduating at the end of the current spring semester. Students are subject to adult fees.) All players must be registered at the Parks, Recreation and Forestry Office to be eligible to play - violators will forfeit the game.
- 2-2 Current members of college varsity, professional and/or semi-professional teams are prohibited from participating in Green Bay Athletic Leagues. This rule only applies to the sport they play in. (ex: a member of a professional football team cannot play in the football leagues, however may participate in the softball leagues.)
- 2-3 Individual players added to a roster that demonstrate unequaled classifications can be denied participation in the league.
- 2-4 Managers may add new players anytime, even on game day, provided registration information is in our office before 4:00 PM. Resident and non-resident players may be added on-line, over the phone, processed in person, e-mailed, faxed or by mail as long as the \$32.00 fee (plus tax) accompanies the information for any non-residents. Credit cards are now accepted for your convenience.

Contracts will become valid and players are officially on the roster once ALL information and fees are received at the Parks, Recreation and Forestry Office. The following information is needed when adding a player: league, team name, player name, address, age, date of birth and phone number. **Players may now be added via our website. Go to www.greenbaywi.gov/parks. Under Quick Links choose Adult Rec Leagues.**

- 2-5 A player wishing to change teams must be voided from their present team by the manager and submit new player information from the new manager for their new team before they play.
- 2-6 No player will be allowed to play on more than one team competing in an individual sport on the same night in the athletic program sponsored by the City of Green Bay. PENALTY: Both teams will forfeit all games that the illegal player participated in. Please see specific sports by-laws for additional information.
- 2-7 THE LEAGUE, SPONSOR, OR MANAGER WILL NOT BE RESPONSIBLE FOR THE EXPENSE INCURRED DUE TO INJURY TO ANY PLAYER, NOR WILL THEY BE RESPONSIBLE FOR VALUABLES.

3 - GAME AND FIELD INFORMATION

- 3-1 All league games will be played at the time, date and location as designated on the schedule. Game times will be adjusted according to the end of the previous game. Exceptions occur based by the need for cancellation, due to questionable or hazardous field or weather conditions. Cancellations are announced by the Parks, Recreation & Forestry Department or made by the site supervisor.
- 3-2 Every effort will be made to inform participants in a timely manner regarding cancellations. Cancellations will be made throughout the day depending on weather conditions. **Cancellations are not updated between 4:30 p.m. and 8:30 a.m.** Please use the following options for cancellation information.
 - 1. Go to www.greenbaywi.gov/parks under quick links, choose Recreation Cancellations.
 - 2. Listen to local radio stations.

If none of the above options are updated, please report to your site. Cancellations made after 4:30 p.m. will be determined by the Site Supervisor. Managers will receive notification from the Site Supervisor regarding any cancellations.

A. All cancellations will be rescheduled in a timely manner. Check the website for league schedules and rescheduled games.

3-3 Any team forfeiting two (2) games will be liable to expulsion from further league competition.

3-4 If a team is losing by what a manager feels is an insurmountable number of runs or points, the manager may terminate the game at any time. If managers wish to continue the game for fun, teams may play up through their normal scheduled game time, and not to exceed the next game's official start time. The score will stand from the point at which the game was terminated. The forfeiting team will not be charged with a forfeit on the official score sheet.

3-5 Team benches will be occupied only by the players, the managers and any other team personnel. Managers will see that this rule is followed.

3-6 Players will pay all expenses of repairing or replacing any publicly owned property that they are responsible for damaging.

3-7 League standings will be updated each week on our website: www.greenbaywi.gov/parks, under quick links, choose Adult Rec Leagues. Click on the specific sport standings link on the right hand side of the page.

3-8 Scores from each league game may be posted in the Green Bay Press Gazette the following day.

3-9 The team with the best win-loss percentage in each league shall be declared the champion. The Parks, Recreation and Forestry Department will award the champion with a team plaque.

A. Position Night: Position night games will be decided after the completion of all regular league games. Position night will be decided on your regular season record. The top 2 teams will play against each other, followed by 3rd and 4th place and 5th and 6th place, etc.

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- B. In case of ties, a play-off game will determine the champion. Play-off games will be scheduled during the last week of play (if possible) or the week following the last week of play.
- A coin flip at the site will determine the home team. (exception –Football League home teams will be determined at the office during playoff scheduling time.)
 - If there is a three-way tie for first place after position night, a blind draw will determine which team receives a first round bye. The other two teams will play head-to-head, with the winning team advancing to the final round. Both games will be scheduled back to back on the same night.
- C. Playoffs to determine champion. For leagues with playoffs (adult softball and basketball), league champion will be awarded to winner of championship game. Refer to respective league rules for playoff guidelines and procedures.
- D. Seeding Ties:
1. Winning Pct.
 2. Head to Head
 3. Point Differential in head to head games.
 4. Coin Toss if necessary.

4 - PROTESTS

- 4-1 Before each game, consult the supervisor on local ground rules. It is expected that all participants be familiar with the rules that govern the league.
- 4-2 If a player's eligibility is questioned, please follow the procedure recommended below:
- A. Question the manager regarding the player's identification.
1. If the player admits to being ineligible:
 - Previous to the game—do not allow the player to participate.
 - After the start of the game—the team will forfeit.
 2. If the player insists on being eligible, have the player print name, address, birth date, phone number and sign his name. The player may continue to play with the understanding that the team may forfeit the game the following day after the information has been

checked. If a forfeit should occur, both teams will be notified by mail.

- 4-3 Only the manager or field captain will be allowed to question the decision of the game official or supervisor.

5 - DISCIPLINE

- 5-1 No smoking, drinking of intoxicating beverages or use of illegal drugs will be allowed on the playing field, court or bench area! Any individual or team discovered using drugs or alcohol will face possible termination/forfeiture from all Green Bay City programs and activities.
- 5-2 The City will follow a “No Tolerance” stance when dealing with unsportsmanlike conduct behavior.
- 5-3 Any act of unsportsmanlike conduct including throwing of equipment, the use of profane, abusive or insulting language shall cause the removal of the offender from the playing area or premises by order of the game officials or supervisor. This includes spectators as well as players. Players and teams will face possible suspensions. Arguing with or swearing at an official or staff member is cause for immediate ejection.
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- 5-4 Any act of unsportsmanlike conduct involving verbal threats or physical contact towards a player, game official, supervisor or spectator will result in a player facing severe disciplinary action, which may include permanent termination from all Green Bay city programs and activities in addition to notifying the Police Department and City Attorney’s Office.
- 5-5 If sportsmanship is being abused during the game, the supervisor or game official has the right to end the game. The game will be awarded in the favor of the non-abusing team regardless of the score. If both teams are abusive, the game will be recorded as a loss for both teams involved.
- 5-6 Staff will notify the Recreation Supervisor of any and all individuals receiving a technical or ejection for inappropriate or unsportsmanlike behavior.

- 5-7 The Parks, Recreation and Forestry Department will cooperate by automatically declaring any player ineligible from further competition in any league if the Department is informed that such player has willfully withheld property from a sponsor or manager.

***“Sports do not build character. They reveal it.”
- Haywood Hale Broun***